

**ASPIRE PUBLIC IMPROVEMENT DISTRICT  
BOARD OF DIRECTORS MEETING  
AGENDA**

**Board Members:**

**Julia Coulloudon, City Council Services  
Christine Boerner, Department of Finance and Administration  
James Aranda, Department of City Planning Department  
Garret Price, Developer Member  
Scott Steffen, Developer Member**

**November 8, 2021 at 10:00 a.m.**

**ZOOM**

<https://rodey.zoom.us/j/84421867763?pwd=Sm5wY3pIdDY2NEdkL3VwVEg5eTRydz09;>

Meeting ID: 844 2186 7763; Passcode: 742099

1. Call to Order and Roll Call.
2. Election of Chairperson and Vice Chairperson.\*
3. Approval of Agenda.
4. Consideration and Adoption of Resolution 2021-01 Establishing Open Meetings Policy and Annual Schedule of Meetings.
5. Consideration and Adoption of Resolution 2021-02:
  - a. Designating the Aspire Public Improvement District's Custodian of Public Records; and
  - b. Directing Posting of Notice of Right to Inspect Public Records, to include procedures for requesting inspection of public records, procedures for requesting copies of public records, reasonable fees for copying public records and responsibility to make available public records for inspection
6. Consideration and Adoption of Resolution 2021-03 (General Resolution):
  - a. Approving Bylaws;

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\* Note that Pursuant to Section 6.D of the Formation Resolution, Scott Steffen has been appointed initial District Clerk and Garret Price has been appointed initial District Treasurer.

- b. Ratifying and Approving the Infrastructure Development and Acquisition Agreement among the City of Albuquerque, LLC, Heritage Trails Development I, LLC and Aspire Public Improvement District;
  - c. Directing recording of the Notice of Formation with the Bernalillo County Clerk;
  - d. Directing the recording of the Notice of Information with the Bernalillo County Clerk;
  - e. Authorizing and approving the preparation and filing of periodic financial reports and other actions deemed necessary for compliance with local government division and state auditor rules and regulations.
7. Authorization to Apply to NMFA Public Project Revolving Fund 2022 Legislative Authorization List.
8. Other Business.
- a. Potential Engagements:
    - (i) Special levy consultant;
    - (ii) Bookkeeper;
    - (iii) Depository; and
    - (iv) General Counsel;
  - b. Board Orientation Materials.
9. Adjournment.

**NOTICE TO PERSONS WITH DISABILITIES: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Aspire Public Improvement District at the City Council Office, Ninth Floor, Albuquerque City Hall, One Civic Plaza NW, Albuquerque, New Mexico, at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Aspire Public Improvement District at the City Council Office, Ninth Floor, Albuquerque City Hall, One Civic Plaza NW, Albuquerque, New Mexico, if a summary or other type of accessible format is needed.**